

BECK ROW, HOLYWELL ROW & KENNY HILL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To: Parish Councillors of Beck Row, Holywell Row & Kenny Hill Parish Council

You are duly summoned to attend the next meeting of Beck Row, Holywell Row & Kenny Hill Parish Council to be held at 7.30pm on Tuesday 9th April 2024 at Beck Row Parish Hub, 82 Holmsey Green, Beck Row, IP28 8AP.

Public Attendance

Members of the public and press are welcome to attend. At item 6, the public will be invited to give their views/question the Parish Council on issues **on the agenda** or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

The Openness of Local Government Bodies Regulations 2014

The council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

WELCOME

- 1) **Apologies and acceptance for absence.**
- 2) **To resolve the Co-Option of council members.**
- 3) **To receive member's declaration of interest and dispensations relating to items in this agenda.** *In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.***
- 4) **To resolve that the minutes of the meetings of the council held on Tuesday 12th March 2024 are a true and correct record.**
- 5) **Progress Reports for information:**
 - a. Clerk report including urgent decisions taken since the last meeting. **APPENDIX F**
 - b. The Beacon – Councillor French
- 6) **Public participation session (15 minutes) to include Police, District and County Councillors Reports. Representation from electors of the Parish (Max. 3 minutes per member relating to Agenda items only)**
 - a. Squadron Leader Andy Bell – RAF Mildenhall
 - b. PS Pete Maxfield - Community Police Sergeant
 - c. Councillor Colin Noble – Suffolk County Council
 - d. Councillor Don Waldron – West Suffolk Council
 - e. Councillor Roger Dicker – West Suffolk Council Chair
- 7) **Planning matters**

DC/24/0448/HH - Installation of air source heat pump. 27 Aspal Lane, Beck Row

8) Statutory business

- a. Review of Internal Control for year ending 31 March 2024 **APPENDIX G**
- b. Annual review of Financial Regulations **APPENDIX H**

9) Finance:

To receive the following information and to approve payments.

- a. Bank reconciliation
 - i Parish Council **APPENDIX A**
 - ii Parish Hub **APPENDIX B**
- b. To authorise payments
 - i. Parish Council **APPENDIX C**
 - ii. Parish Hub **APPENDIX D**
- c. To receive the final budget comparison for 2024 year end - Qtr 4 **APPENDIX E**

10) To approve and adopt circulated policies –

Subject Access Request (SAR)
SAR Procedure
Training & Development
Vexatious Complaints
Volunteer

11) To discuss Beacon lighting on 6th June 2024, 9.15pm

12) To discuss notice boards including Lamble Close

13) To receive report from Easter Egg Hunt 2024

14) To discuss plans for Love Your Village Day, 27th April 2024

15) Matters for next meeting

16) Date of next meeting

To confirm the date of the next meeting, scheduled for Tuesday 14th May 2024

J.Spenser

Jane Spenser
Clerk to the Council

4th Apr 2024