

DRAFT UNTIL SIGNED

Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on Tuesday 11th June 2024 at 7.30pm

Attendance:

Councillor Gary Peachey Chair
 Councillor Alan Vickerage Vice Chair
 Ms Jane Spenser Clerk
 Councillor James Bailey
 Councillor Sue French
 Councillor Gary Harrison
 Councillor Steve Murrow

Members of the Electorate and other attendees:

2 members of the electorate in attendance.
 PC Andrew Green

The Chairman opened the meeting at 7:30pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6019	<u>Apologies and acceptance for absence</u> Councillor Haylock and Councillor Stannard	
6020	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None were received.	
6021	<u>To resolve that the minutes of the meeting of the council held on Tuesday 14th May 2024 are a true and correct record.</u> It was resolved that the minutes of the meeting on Tuesday 14 th May 2024 were a true and correct record. The minutes were signed by the Chair.	
6022	<u>Progress Reports for information:</u> a. Chair's report The Youth Shelter is now in position and positive feedback has been received. This is a welcome addition to the Toc-H land. Last Thursday we had the D-Day celebrations. The evening was well supported by local residents at St John's Church and at the Beacon lighting. Kenny Hill wreath laying was undertaken on the morning of 6 th June by Councillor Harrison as well as the Chair. The Family Fun Day took place on Saturday 8th June. 37 vehicles attended for the classic vehicle run. The Kings Head provided the evening entertainment with live band Gravel Road. It was a truly successful day and very well attended.	

Signed by Chair of meeting:

Date signed:

	<p>b. Clerk's report on progress of previous agenda items The Clerk has contacted Highways at Suffolk County Council and had confirmation that their inoperable speed sign on the A1101 will be removed and the pole left in place so the Parish Council can place their spare unit on the pole.</p> <p>Official notice of councillor vacancy was displayed. As yet no one has expressed interest in taking up the vacancy. Co-option can take place after 13th June 2024.</p> <p>A resident of Barleycorn Way has contacted the Clerk requesting that the Parish Council consider the purchase of a bench or picnic style bench for the green space within the housing development. There is nothing in that area.</p> <p>c. The Beacon A write up of the Fun Day, photos of the youth shelter and D-Day information cut-off date is 12.07.24</p>	
6023	<p><u>Public participation session (15 minutes) to include Police, District and County Councillors Reports.</u></p> <p>A member of the electorate attended to request land for allotments to grow and provide food to the community on a large scale.</p> <p>a. Squadron Leader Andy Bell – RAF Mildenhall Nothing received.</p> <p>b. PC Andrew Green – Community Policing Officer Some issues in the area of Cutters Close that are being dealt with. There is input from the Police and the matter has now also be highlighted to the housing association responsible for the area. There have been some cameras put up around the perimeter of RAF Lakenheath by an unknown source. If any cameras appear in this Parish, around the RAF Mildenhall perimeter, please report them as soon as possible.</p> <p>c. Councillor Colin Noble – Suffolk County Council The Rows May report was circulated to council members by email on 04.06.24.</p> <p>d. Councillor Don Waldron – West Suffolk Council Unable to attend but sent the below report:</p> <p>Congratulations to the Parish Council on the success of the Family Fun Day. Council Waldron reports that due to the unhappiness expressed throughout the district, the sale of the Bird in Hand Pub has been discussed at cabinet level. Anglian Water are still pressing on with surveying of the nitrate pipe from Beck Row to the River Lark and are writing to landowners for access to the land on the route. More information will follow in time.</p>	

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6024	<p><u>To consider planning applications</u></p> <p>DC/24/0672/HH – a. detached garage; b. conversion of existing garage to habitable space. Pine Farm, Wilde Street, Beck Row, IP28 8BT. SUPPORT</p>	Clerk
6025	<p><u>Statutory business</u></p> <p>a. To adopt the new NALC Model Financial Regulations - Appendix E - The Model Financial Regulations, having been tailored by the Clerk, were circulated to council members ahead of the meeting for their review and comment. It was resolved to adopt the new Model Financial Regulations.</p>	
6026	<p><u>Finance</u></p> <p>a. To receive and approve the bank reconciliations - Appendix A and Appendix B - Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending May 2024, were received and approved.</p> <p>b. To approve payments - i. Parish Council – Appendix C ii. Parish Hub - Appendix D</p> <p>Payments were approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting and on the website.</p>	
6027	<p><u>To discuss website hosting and email addresses</u></p> <p>Councillor Bailey has investigated alternative options for the website hosting as it is not currently up to scratch. He suggested a more professional hosting option to ensure continuous access and has obtained a quote which would cost £5.41 per month. In accordance with the Practitioners Guide, it is also essential to have a dedicated Parish Council email address, or one linked to the website that all council members have access to. Email addresses are available for 0.97p each per month. It was agreed to proceed with a new host at the above price and to proceed with securing at least one email address linked to the website.</p>	Cllr Bailey/Clerk
6028	<p><u>To discuss options for speed calming measures on A1101 through Beck Row village</u></p> <p>The speed of vehicles is increasing along the A1101 through the village of Beck Row. It was resolved to obtain quotations for village gateways which will have to be considered for the 2025/6 budget. PC Andrew Green will involve the primary school children in some speed checks in the area. If Suffolk County Council remove their failed speed sign but leave the pole then the Parish Council can hardwire</p>	

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	in the additional sign. It was discussed whether the advisory 20mph signs could be placed around the area of the primary school along the A1101. It was deemed unlikely due to it being an A road and that the entrance to the school is actually off Lamble Close.	
6029	<p><u>To discuss further updates on purchase of land at Holywell Row</u></p> <p>The access to the land has been agreed at 3.2-3.7m in width. The Clerk and the Chair met with West Suffolk Council's Senior Estates Surveyor who is making the arrangements with Flagship for this access to be reinstated and fenced accordingly prior to no.23 The Street going back on the market. Once this has been done the Parish Council, as previously agreed, will be responsible for the legal fees and land transfer fees for West Suffolk Council and the Parish Council.</p>	
6030	<p><u>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public must be excluded from the meeting due to the confidential nature of the business to be discussed</u></p> <p style="padding-left: 40px;">a. To receive the performance review for the Clerk completed by HR Committee</p> <p>Report received by full council. It was resolved to accept the recommendations of the HR Committee.</p>	
6031	<p><u>Matters for next meeting</u></p> <p>To obtain quotes for the war memorials to be cleaned in Kenny Hill and Beck Row.</p> <p>To discuss review of banking signatories and updates.</p>	
6032	<p><u>Date of next meeting</u></p> <p>To confirm the date of the next meeting is Tuesday 9th July 2024.</p>	
6033	<p>Meeting closed – 8.49pm</p>	

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Date signed: